

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
THURSDAY, NOVEMBER 13, 2025
6:00 pm
Council Chambers



Council: Reeve Diane Brewer
Councillor Kevin Derbyshire
Councillor Clyde Harris
Councillor Jerard Rajendran

Staff: Cathy Case, Clerk-Treasurer

Absent with Notice: Councillor Russell Patton

1. CALL TO ORDER

Reeve Brewer called the meeting to order at 6:00 pm.

2. DECLARATION OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

There were no declarations of pecuniary interest.

3. TIMED EVENTS

There were no timed events or other delegations.

4. COUNCIL MINUTES

The minutes of the regular Council meeting held on October 23, 2025 were reviewed.

Moved By: Councillor Derbyshire
Seconded By: Councillor Harris

"RESOLVED THAT the minutes from the regular Council meeting held on October 23, 2025 be approved as circulated." – Carried.

5. BUSINESS ARISING FROM THE MINUTES

Reeve Brewer asked that a list of suggestions for community improvement brought forward by Matthew Krupiciz at the October meeting be included in the 2026 budget package for consideration.

6. CORRESPONDENCE**NON-ACTION CORRESPONDENCE**

- 6.1 Middlesex County – County of Middlesex Official Plan Amendment No. 4 Combined Notice of Public Open House and Public Meeting Tuesday, November 25, 2025 at 6:00 pm
- 6.2 Middlesex County – Invitation to Inaugural Meeting of Middlesex County Council, Thursday, November 27, 2025 RSVP by Friday, November 14, 2025
- 6.3 Warden Brian Ropp, Middlesex County – Village of Newbury Local Council Visit
- 6.4 Rob Flack, Minister of Municipal Affairs and Housing – Amendments to the Development Charges Act, 1997
- 6.5 Thank you from Johnny Kemp, 2025 Village of Newbury Award Winner
- 6.6 Ministry of Environment, Conservation and Parks and Office of the Chief Conservation Executive – Policy Proposal #025-1257 on the Environmental Registry of Ontario – Consultation on the Proposed Boundaries for the regional consolidation of Ontario's Conservation Authorities, comment period closes December 22, 2025

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.6.” – Carried.

ACTION CORRESPONDENCE

- 6.7 Town of Plympton-Wyoming – requesting Province of Ontario to reconsider the fee freeze mandate on conservation authorities and to implement a funding framework that protects municipal taxpayers from cost recovery deficits while supporting a sustainable and balanced approach to conservation authority financing

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council receive and file correspondence item 6.7 regarding the fee freeze mandate for conservation authorities from the Town of Plympton-Wyoming.” – Carried.

- 6.8 Town of Bradford West Gwillimbury – requesting support in calling on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion as well

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council support the resolution from the Town of Bradford West Gwillimbury in calling on the Government of Canada to remove the GST/HST from all new homes purchased as primary residences, and to work in partnership with the Government of Ontario to ensure full elimination of the provincial portion.” – Carried.

- 6.9 Municipality of Meaford – endorsement of AMO’s and AMCTO’s call for a third-party review of the Provincial Offences Act system and support efforts to modernize POA legislation to better reflect current enforcement and judicial needs

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council support the Municipality of Meaford and endorse AMO’s and AMCTO’s call for a third-party review of the Provincial Offences Act system and supports efforts to modernize POA legislation to better reflect current enforcement and judicial needs.” – Carried.

- 6.10 Municipality of Wawa – requesting the Province of Ontario to provide adequate protection against excessive and malicious rent increases for all rental units occupied for residential purposes while maintaining the ability for landlords to operate a viable and sustainable business

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council note and file correspondence item 6.10 from the Municipality of Wawa in requesting the Province of Ontario to provide protection against excessive and malicious rent increases.” – Carried.

- 6.11 Peterborough County – urging the Province to re-instate the eligibility for curbside blue box collection January 1, 2026 for nonprofit organizations such as food banks

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council support the resolution from Peterborough County urging the Province to re-instate the eligibility for curbside blue box collection on January 1, 2026 for nonprofit organizations such as food banks.” – Carried.

7. STAFF REPORTS

7.1 Fire

Fire Chief Chad Trethewey was unable to attend the meeting.

- i) Training Update
- ii) Firefighter Recruitment
- iii) Pest Control Update
- iv) Fire Protection Grant 2025-2026 Application

7.2 Building Services

There were no building permits issued in October 2025.

Clerk-Treasurer Case advised that there is an opportunity to have Middlesex Centre provide building services to the Village.

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

“RESOLVED THAT Council authorize the Clerk-Treasurer to proceed with arrangements to have building services provided by the Municipality of Middlesex Centre.” – Carried.

7.3 By-law Enforcement

The By-law Enforcement Report for October 2025 was reviewed.

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the By-law Enforcement Report for October 2025 as submitted by the By-law Enforcement Officer.” – Carried.

7.4 Drainage

- i) Queen Street Drain Repair

The utility locates for the repair have been completed. Patton Excavating has advised that the repair will be completed within the next two weeks.

- ii) Robinson Drain Clean Out

The Clerk-Treasurer advised that the contractor has not responded to email or text messages regarding project. Councillor Patton will follow up with the contractor.

7.5 Water**i) Tri-County Water Board of Management**

The agenda for the Tri-County Water Board of Management meeting held on October 2025 was reviewed. The Board approved the engagement of Mary Ellen Bench to facilitate Board discussions regarding a municipal service corporation governance structure with the projected cost of \$10,000 to be funded through Tri-County Water Reserves.

ii) DWQMS

The Village is running low on replacement water meters.

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council authorize the Clerk-Treasurer to order replacement water meters as required." – Carried.

7.6 Sewer**i) Sewer Repairs Procedure**

The draft Sanitary Sewer Lateral Policy was introduced at the October meeting. The complaint form has been prepared.

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council adopt the Sanitary Sewer Lateral Policy as presented." – carried.

7.7 Administration**i) Village of Newbury Hybrid Official Plan Procedures**

Council discussed the change to the approval authority for Official Plan Amendments being at the County level due to the inclusion of the Newbury Official Plan as a Chapter of the Middlesex County Official Plan with Durk Vanderwerff, Director of Planning & Development and Paul Shipway, CAO at the October meeting. The Newbury Hybrid Official Plan Procedures have been amended by the County to include the ability for the Village to have a representative attend the County Council meeting to present the Village's position on the OP Amendment if the staff report to County Council does not reflect the advisory recommendation from the Village Council

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

"RESOLVED THAT Council support the Newbury Official Plan Procedure provided by the County of Middlesex as revised." – Carried.

ii) Seasonal Hours Report

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

"RESOLVED THAT Council approves the following seasonal hours for the Municipal Services Office:

Wednesday, December 24, 2025 -Closed at 1:00 pm

Thursday, December 25, 2025 -Closed

Friday, December 26, 2025 -Closed

Wednesday, December 31, 2025 -Closed at 1:00 pm

Thursday, January 1, 2026 -Closed

as proposed." – Carried.

7.8 Financial

i) Accounts Listing

The Clerk-Treasurer presented a revised accounts listing at the meeting to include payments to Triple S Sanitation and Southwest Middlesex.

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council approve the accounts in the amount of \$68,239.41 as revised." – Carried.

ii) St. Clair Region Conservation 2026 Draft Budget

The draft 2026 budget from the St. Clair Region Conservation Authority was circulated for Council review. The overall increase is \$130.00 for the Village. The proposed budget does not include the \$285.00 commitment for education as per the 2023 MOU.

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

"RESOLVED THAT Council receive the St. Clair Region Conservation 2026 Draft Budget as proposed and refer the budget request to the 2026 Village budget deliberations." – Carried.

iii) Ministry of Finance

The 2026 Ontario Municipal Partnership Fund (OMPF) allocation notice has been received. The Village will receive \$231,600.00 in 2026 which is an increase of \$10,400.00 over the 2025 allocation of \$221,200.00.

iv) Office of the Solicitor General

The Ministry of the Solicitor General has advised of amendments to Ontario Regulation 413/23: Amount Payable by Municipalities for Policing from Ontario Provincial Police will be in effect for 2026. The annual billing statements have not been received.

v) Financial Report

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the financial report dated November 13, 2025 as circulated." – Carried.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Derbyshire suggested that community members be invited to join the recreation committee.

Reeve Brewer asked when the Christmas decorations would be installed. The Clerk-Treasurer advised that Gerber's have scheduled the work for Friday, November 14 and that the last large skunk would be taken down to have bulbs replaced.

8.2 Other

Clerk-Treasurer Case advised that a grant for 2026 Canada Day event has been submitted.

9. CLOSED SESSION

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council with the inclusion of the Clerk-Treasurer move to closed session under Section 239(2) of the Municipal Act (a) the security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board employees and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 7:15 pm." – Carried.

10. RISE AND REPORT FROM CLOSED SESSION

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council and Clerk-Treasurer rise from closed session and that the Clerk-Treasurer proceed as directed in closed session; and that regular session resume at 7:45 pm." – Carried.

11. BY-LAWS**11.1 By-law No. 17-25 to confirm the proceedings of Council**

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 17-25, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 13 day of November, 2025." – Carried.


12. ADJOURNMENT

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

"RESOLVED THAT Council adjourn at 7:50 pm." – Carried.


REEVE DIANE BREWER


CLERK-TREASURER CATHY CASE