MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2026
6:00 pm
Council Chambers

Council: Reeve Diane Brewer
Councillor Clyde Harris
Councillor Russell Patton
Councillor Jerard Rajendran (attended by Zoom)

Staff: Cathy Case, Clerk-Treasurer

1. CALL TO ORDER

Reeve Brewer called the meeting to order at 6:00 pm.

2. DECLARATION OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest in Agenda Item 7.7 (i) Winter Control 2026-2027 Contract for Snow Removal and Sidewalk Clearing as he is the principal owner of Patton Excavating who have the current contract.

3. TIMED EVENTS

There were no delegations.

4. COUNCIL MINUTES

The Minutes of the regular Council meeting held on August 11, 2026 were reviewed.

Moved By: Councillor Harris
Seconded By: Councillor Rajendran
"RESOLVED THAT the minutes from the regular Council meeting held on August 11, 2026 be approved as circulated." – Carried.

5. BUSINESS ARISING FROM THE MINUTES

Reeve Brewer inquired into status of drainage projects. Councillor Patton advised that he is waiting for contractor with camera and vac truck to inspect York Street. No update on the Robinson Drain cleanout. The Clerk-Treasurer will provide the contractor with a firm date to have project completed.

6. CORRESPONDENCE

NON-ACTION CORRESPONDENCE

6.1 Middlesex County – Middlesex County Council Meeting Highlights-August 11, 2026

6.2 Middlesex County – Middlesex County Community Safety Zones By-law

6.3 St. Clair Region Conservation Authority – SCRCA Board Meeting Highlights-June 25, 2026

6.4 Enbridge Gas Inc. – Notice of Hearing

6.5 Ministry of Emergency Preparedness and Response – Community Emergency Preparedness Grant Round 4; applications due October 7, 2026

6.6 Municipality of Southwest Middlesex – Comprehensive Zoning By-law Review Notice of Public Open House & Public Meeting

6.7 Ombudsman Ontario – Ombudsman Ontario's 2025-2026 Annual Report (copy of report available to review at Municipal Office)

Moved By: Councillor Patton
Seconded By: Councillor Harris
"RESOLVED THAT Council receive and file correspondence items 6.1 to 6.7." – Carried.

ACTION CORRESPONDENCE

6.8 Township of Brudenell, Lyndoch and Raglan – support for Township of Tudor & Cashel resolution regarding a request for review of extended producer responsibility for one-pound single-use propane cylinders

Moved By: Councillor Harris
Seconded By: Councillor Patton
"RESOLVED THAT Council support the resolution requesting a review of extended producer responsibility for one-pound single-use propane cylinders." – Carried.

6.9 Town of Parry Sound – support for the Province of Ontario to establish a province-wide regulatory framework for e-scooters that recognizes their unique operating characteristics, maintains appropriate safety standards, and provides municipalities with authority to address local needs

Moved By: Councillor Harris
Seconded By: Councillor Patton
"RESOLVED THAT Council receive and file correspondence from Town of Parry Sound calling for the Province of Ontario to establish a province-wide regulatory framework for e-scooters." – Carried.

7. STAFF REPORTS

7.1 Fire

Fire Chief Chad Trethewey did not attend the meeting.

i) Training Update
ii) Firefighter Recruitment
iii) Fire Protection Grant 2026-2027 – list of items submitted for funding
iv) Enbridge/Fire Safety Council – 2026 Safe Community Project Assist Campaign

Moved By: Councillor Harris
Seconded By: Councillor Patton
"RESOLVED THAT Council participate in the 2026 Safe Community Project Assist Campaign and that the Clerk-Treasurer be directed to submit the application for the Village of Newbury." – Carried.

7.2 Building Services

7.3 By-law Enforcement

The By-law Enforcement Report for August 2026 was reviewed.

Moved By: Councillor Patton
Seconded By: Councillor Rajendran
"RESOLVED THAT Council accept the By-law Enforcement Report for August 2026 as submitted by the By-law Enforcement Officer." – Carried.

7.4 Drainage

i) Robinson Drain Clean Out

The Clerk-Treasurer will provide the contractor with a final date to have the clean-out completed.

ii) Complaint – York Street Drainage

Councillor Patton advised that contractor being arranged.

7.5 Water

i) Tri-County Water Board of Management

a) The Tri-County Water Board of Management has engaged Pine Haddad Consulting to review the future governance structure of the board. Representatives from Pine Haddad Consulting are scheduled to attend the Newbury Council at 6:00 pm on Tuesday, October 13, 2026.

b) A copy of the Meeting Investigation Report from the Office of the Ombudsman dated August 2026 was circulated for Council review.

7.6 Sewer

7.7 Administration

i) Winter Control 2026-2027 Contract for Snow Removal and Sidewalk Clearing

Councillor Patton reiterated his pecuniary interest in item 7.7 i). Before leaving the Council Chambers, Russ Patton advised that the increase for the 2026-2027 snow removal contract will be less than 5%.

Moved By: Councillor Harris
Seconded By: Councillor Rajendran
"RESOLVED THAT Council direct Clerk-Treasurer to obtain a quote from the Patton Excavating for the 2026-2027 Snow Removal and Sidewalk Clearing." – Carried.

ii) Appointments to the Joint Middlesex County 2026 Election Compliance Audit Committee Report

Moved By: Councillor Rajendran
Seconded By: Councillor Harris
"RESOLVED THAT Council receive the Appointment to the Joint Middlesex County 2026 Election Compliance Audit Committee report as submitted by the Clerk-Treasurer and that the proposed By-law to approve the appointments to the Joint Middlesex County 2026 Election Compliance Audit Committee attached as schedule A, be approved as recommended by the Clerk-Treasurer." – Carried.

iii) Community Sport and Recreation Infrastructure Fund Grant Application

The Community Sport and Recreation Infrastructure Fund Stream 1: Repair and Rehabilitation program intakes opened August 17,2026. The final date for grant

application is December 22, 2026. Funding applications may be between $100,000 and $1 million with projects required to be completed by March 31, 2029. Requests under $100,000 will not be approved. Municipalities may request up to 50% of the eligible costs. Municipalities are NOT able to use funding from other Ontario ministries or agencies (including Ontario Trillium Grants) for the municipal 50% portion. Council approved obtaining pricing on the following for the application purposes:

- Multipurpose court with new fencing
- Playground equipment to replace pirate ship
- Playground piece(s) for empty octagon
- Soft surface to replace wood fibre for all playground equipment
- Lighting and seating around walking trail
- New garbage receptacles for park
- Concrete pads under bleachers
- Resurface ball diamond infield with red clay
- Booth equipment replacement/electrical improvements

The Clerk-Treasurer will obtain pricing on all the above projects and provide report for Council. Staff will work with Grantmatch on the application process.

iv) Newbury Welcome Signs

Council requested that the Clerk-Treasurer investigate any possible grants for municipal signage and report back.

7.8 Financial

i) Accounts Listings

August Accounts

Moved By: Councillor Harris
Seconded By: Councillor Rajendran
"RESOLVED THAT Council approve the accounts in the amount of $103,153.80 as presented." – Carried.

September Accounts

Moved By: Councillor Harris
Seconded By: Councillor Rajendran
"RESOLVED THAT Council approve the accounts in the amount of $137,497.07 as presented." – Carried.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Rajendran advised that he spoke to the Middlesex Hospital Alliance Board and they are not interested in participating in development of a long-term care facility at the Four Counties Health Services site.

Councillor Patton will install cold patch on the park pathway for the winter.

Reeve Brewer expressed concern about the weeds in the flower beds.

The Clerk-Treasurer advised that a new business was opening on Hagerty Road.

9. CLOSED SESSION

There was no closed session.

10. RISE AND REPORT FROM CLOSED SESSION

11. BY-LAWS

11.1 By-law No. 17-26 to approve appointments to the Joint Middlesex County 2026 Election Compliance Audit Committee

Moved By: Councillor Harris
Seconded By: Councillor Rajendran
"RESOLVED THAT By-law No. 17-26, being a by-law to approve appointments to the Joint Middlesex County 2026 Election Compliance Audit Committee be given first, second and third reading this 8 day of September, 2026." – Carried.

11.2 By-law No. 18-26 to confirm the proceedings of Council

Moved By: Councillor Harris
Seconded By: Councillor Patton
"RESOLVED THAT By-law No. 18-26, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 8 day of September, 2026." – Carried.

12. ADJOURNMENT

Moved By: Councillor Patton
Seconded By: Councillor Harris
"RESOLVED THAT Council adjourn at 7:30 pm." – Carried.

Diane Brewer
REEVE DIANE BREWER

Cathy Case
CLERK-TREASURER CATHY CASE