

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
TUESDAY, MAY 13, 2025
6:00 pm
Council Chambers



Council: Reeve Diane Brewer
Councillor Kevin Derbyshire
Councillor Clyde Harris
Councillor Russell Patton
Councillor Jerard Rajendran

Staff: Cathy Case, Clerk-Treasurer
Chad Trethewey, Fire Chief (for part of meeting)

1. CALL TO ORDER

Reeve Brewer called the meeting to order at 6:00 pm.

The Oath of Office was taken by Jerard Rajendran and he assumed his seat at the Council table.

2. DECLARATION OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest in Agenda Item 7.8 i) Accounts Listing, specifically item 60.7 as he is the principal owner of the company.

Councillor Harris declared a pecuniary interest in Agenda Item 7.7 iii) Newbury Old Boys' Park Report, specifically item 1 Ball Park Canteen as his wife is interested in operating the canteen this season.

3. TIMED EVENTS

There were no timed events or delegations.

4. COUNCIL MINUTES

The minutes of the regular Council meeting held on April 8, 2025 were reviewed.

Moved By: Councillor Harris

Seconded By: Councillor Patton

'RESOLVED THAT the minutes from the regular Council meeting held on April 8, 2025 be approved as circulated.'" – Carried.

5. BUSINESS ARISING FROM THE MINUTES

Reeve Brewer asked if the ceiling tiles at the Firehall had been painted.

Councillor Harris asked to discuss the hauling of sludge from the wastewater treatment plant.

6. CORRESPONDENCE

NON-ACTION CORRESPONDENCE

- 6.1 County of Middlesex – Middlesex County Council Meeting Highlights April 8, 2025 and April 22, 2025
- 6.2 County of Middlesex – Invitation to the Middlesex County Warden's Charity Golf Tournament, Tuesday, June 17, 2025 at Caradoc Sands Golf Club
- 6.3 County of Middlesex – Regional Transportation Planning and Engagement (copy of letter to London Mayor Josh Morgan)
- 6.4 Quarry Consulting – (i) Middlesex County Official Plan Engagement Planning and (ii) Middlesex County Official Plan: Local Councillor Engagement Session Thursday, June 5, 6:00 – 7:15 pm
- 6.5 London District Catholic School Board – Invitation to LDCSB Community Planning Partnerships Meeting, Thursday, May 22, 10:00 am to 12:00 pm
- 6.6 Blyth Festival – Civic Night Invitation, Friday, July 18, 2025
- 6.7 Middlesex Centre – Invitation to Middlesex Centre Municipal Office Grand Reopening, Tuesday, May 20, 2025 starting at 4:00 pm
- 6.8 St. Clair Region Conservation Authority – 2024 Annual Report
- 6.9 Hydro One – Longwood to Lakeshore Project, Notice of Preferred Route and Invitation to virtual and community open house #4

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

"RESOLVED THAT Council receive and file correspondence items 6.1 to 6.9." – Carried.

ACTION CORRESPONDENCE

6.10 Town of Essex – Opposition to Strong Mayor Powers: Proposed Amendments to O.Reg. 530/22

6.11 Town of Plympton-Wyoming – Strong Mayor Powers

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council support the Town of Essex and the Town of Plympton-Wyoming in opposition to the Province granting Strong Mayor Powers in any Ontario municipalities.” – Carried.

6.12 Town of Cobourg – Ontario Works Financial Assistance Rates

Moved By: Councillor Patton

Seconded By: Councillor Harris

RESOLVED THAT Council receive and file Action Correspondence item 6.12 from the Town of Cobourg.” – Carried.

7. STAFF REPORTS**7.1 Fire**

Fire Chief Chad Trethewey attended the meeting at 6:55 pm.

i) Training Update

At the last practice night, firefighters reviewed the electrical system on the fire truck and when to use the truck electrical instead of generator. Training sessions and attendees are recorded in a training log on the radio desk.

ii) Firefighter Recruitment

There are no new recruits.

iii) Pest Control Update

The Clerk-Treasurer is obtaining quotes to have the rodent(s) removed from the Firehall. It is not known how many squirrels may be nesting in the firehall walls and ceiling.

Chief Trethewey advised that he has not been able to get a crew together to paint the ceiling tile. The locker system is nearing completion but no delivery date set yet.

The Fire Chief left the meeting at 7:05 pm.

7.2 Building Services

There were no building permits issued in April 2025.

7.3 By-law Enforcement

The By-law Enforcement Report for April 2025 was reviewed.

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the By-law Enforcement Report for April 2025 as submitted by the By-law Enforcement Officer.” – Carried.

7.4 Drainage

i) Broadway Street Drain Report

Councillor Patton reviewed the status of the Broadway Street Drain following camera work and flushing. The drain is mostly 10” clay and appears to be functioning. The outlet into the Robinson Drain was plugged and a clean out is needed from the outlet downstream. Staff will obtain quote for brushing and ditching the downstream section of the Robinson Drain that has not been completed.

ii) Glenn Thompson Water Issue Update

The Clerk-Treasurer circulated information on Block D Branch Line of the Dundas Street Drain. The catch basin in the road allowance at 4 Tucker Street is the top of the Branch Line. Councillor Patton advised that he investigated the area and there is a sink hole in the area of that drain. He recommends installing a catch basin and repairing any broken tile from the sink hole to the manhole.

iii) Government 5/6 Drain – Notice of Meeting

Council received a copy of the Government 5/6 Drain Notice of Meeting. This is a preliminary meeting to discuss the maintenance being conducted under new report. Notices were distributed to all property owners in the Village.

iv) Pine Road Crossing Repairs to Drain

Councillor Patton reported that there was a blockage (tree roots) in the tile on Pine Road. This section was not replaced with plastic tile during the 2020 repair as it appeared to be in good condition.

It was noted that the drain from the Library rear yard to the catch basin on Dundas Street was cleaned out by the vac truck.

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

"RESOLVED THAT Council direct staff to obtain quotes to repair the various drains." – Carried.

7.5 Water

i) DWQMS

a) Minutes from Management Meeting on May 6, 2025

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the minutes from the Management Meeting on Tuesday, May 6, 2025 as circulated." – Carried.

b) DWQMS Operational Manual – Review Element 7 Risk Assessment, Element 8 Risk Assessment Outcomes and Element 14 Review and Provision of Infrastructure

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

"RESOLVED THAT Council approve revised Element 7, Element 8 and Element 14 of the DWQMS Operational Plan." – Carried.

c) DWQMS Log Record – Element 21 OFI NC Log Sheet

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the Log Record – Element 21 OFI NC Log Sheet as presented by Water Top Management." – Carried.

iii) Tri-County Water Board

A copy of the Agenda from the April 15, 2025 Tri-County Water Board of Management Meeting and Minutes from the January 28, 2025 and March 11, 2025 Board Meetings were reviewed. A copy of the Tri-County Water System – Multi-Faceted Review Toward Long-Term Sustainability considered at the April 15 meeting is included, as well as comments circulated after the meeting by Southwest Middlesex Mayor Allan Mayhew related to this report.

7.6 Sewer

Councillor Harris asked about the process for sludge removal from the wastewater treatment plant. Council reviewed an email from Richard Pellerin, President, Sco-Terra Operations Group which outlined the requirements for land application of the sludge. Council directed the Clerk-Treasurer to contact Sco-Terra for additional information on the sludge removal for land application process.

7.7 Administration**i) Integrity Commissioner Appointment Report**

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council appoint Aird & Berlis as Integrity Commissioner under section 223.3 of the Municipal Act for the Village of Newbury for a two-year term expiring June 30, 2027 and that Council authorize the Clerk-Treasurer to execute the Integrity Commissioner Services Agreement on behalf of the Village of Newbury.” – Carried.

ii) Limerick Landfill Closure Update

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council receive the Limerick Landfill Closure Update as presented.” – Carried.

iii) Newbury Old Boys' Park report

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

“RESOLVED THAT Council approve leasing the ball park canteen to Cindy Harris to operate for the 2025 season and that a contract for the use of the canteen be drafted.” – Carried.

Council had no concerns with disposing of the metal bin at the entrance to the park. Washrooms are open daily from 9:00 am to 7:00 pm; hours will be extended as season progresses.

iv) Parking at Municipal Services Office

Council had no concerns with changing the hours to exclude parking at the Municipal Office to accommodate changes to the Canada Post delivery schedule.

v) Emergency Management Program

The County is offering the EOC Scribe Workshop and the Basic Emergency Management Course in June. Let the Clerk-Treasurer know if you are interested in attending.

7.8 Financial

i) Accounts Listing

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

"RESOLVED THAT Council approve the accounts in the amount of \$107,407.34 as presented." – Carried.

ii) The Village of Newbury has received a grant of \$2,420.00 for 2025 Canada Day Celebrations.

iii) Appoint Signing Authority for Banking Purposes

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT Council appoint Clyde Harris as an alternate signing authority for banking purposes for the Village of Newbury." – Carried.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Harris asked if the Clerk-Treasurer could investigate where there have been any updates to the hazardous mapping or floodplains by the SCRCA.

Councillor Derbyshire asked if Council could consider moving the day of the Council meetings.

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT regular meetings of the Council of the Village of Newbury be on Wednesday evenings beginning at 6:00 pm." – Carried.

8.2 Other

Clerk-Treasurer Cathy Case advised of an upcoming meeting with the developer of the subdivision and the open house for the Official Plan Review.

9. CLOSED SESSION

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

RESOLVED THAT Council with the inclusion of the Clerk-Treasurer move to closed session under Section 239(2) of the Municipal Act (a) the security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board employees and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 8:45 pm." – Carried.

10. RISE AND REPORT FROM CLOSED SESSION

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council rise from closed session at 9:12 pm with no report and resume regular session." – Carried.

11. BY-LAWS**11.1 By-law No. 08-25, being a by-law for a Fire Protection Agreement with Southwest Middlesex Fire Department and the Village of Newbury Fire Department**

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT By-law No. 08-25, being a by-law for a Fire Protection Agreement with Southwest Middlesex Fire Department and the Village of Newbury Fire Department be given first, second and third reading this 13 day of May, 2025." – Carried.

11.2 By-law No. 09-25, being a by-law to enter into an Ontario Transfer Payment Agreement with His Majesty the King in right of Ontario as represented by the Minister of the Solicitor General

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 09-25, being a by-law to enter into an Ontario Transfer Payment Agreement with His Majesty the King in right of Ontario as represented by the Minister of the Solicitor General be given first, second and third reading this 13 day of May, 2025." – Carried.

11.3 By-law No. 10-25 to confirm the proceedings of Council

Moved By: Councillor Patton

Seconded By: Councillor Rajendran

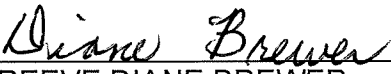
"RESOLVED THAT By-law No. 10-25, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 13 day of May, 2025." – Carried.

12. ADJOURNMENT

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

"RESOLVED THAT Council adjourn at 9:15 pm." – Carried.


REEVE DIANE BREWER


CLERK-TREASURER CATHY CASE