

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
TUESDAY, MAY 12, 2026
6:00 pm
Council Chambers



Council: Reeve Diane Brewer
Councillor Clyde Harris
Councillor Russell Patton
Councillor Jerard Rajendran (attended by Zoom)

Regrets: Councillor Kevin Derbyshire

Staff: Cathy Case, Clerk-Treasurer
Chad Trethewey, Fire Chief (for part of meeting)

1. CALL TO ORDER

Reeve Brewer called the meeting to order at 6:00 pm.

2. DECLARATION OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

No pecuniary interests were declared.

3. TIMED EVENTS

6:00 PM Susan Clarke, Warden, Middlesex County
Paul Shipway, CAO, Middlesex County
Re: Middlesex County Warden Local Council Visit

Warden Clarke and CAO Shipway updated Council on initiatives and programs at the County.

6:30 PM A/Inspector Davide Barnabi, Middlesex OPP
Re: Middlesex OPP Update

A/Inspector Davide Barnabi provided Council with OPP statistical information for 2025 and the period January to May 2026. Council had the opportunity to discuss issues affecting the Village.

7:00 PM Craig Hinschberger, NFTC
Re: Expansion to Newbury

Craig Hinschberger, NFTC cancelled his appointment with Council earlier in the day.

7:15 PM Taylor Whitney, Intermediate Planner, Zelinka Priamo
Re: Wellington Street Subdivision – Sidewalk Exemption

Taylor Whitney from Zelinka Priamo attended the meeting to request that the Wellington Street Subdivision be exempted from any requirement to install sidewalks.

Moved By: Councillor Harris
Seconded By: Councillor Rajendran
"RESOLVED THAT Council exempt the Wellington Street Subdivision from requirement to install sidewalks." – Carried.

4. COUNCIL MINUTES

The Minutes of the regular Council meeting held on April 9, 2026 were reviewed.

Moved By: Councillor Rajendran
Seconded By: Councillor Harris
"RESOLVED THAT the minutes from the regular Council meeting held on April 9, 2026 be approved as circulated." – Carried.

5. BUSINESS ARISING FROM THE MINUTES

Councillor Harris asked if drainage issue on York Street had been looked at. Councillor Patton advised that he had not been on site yet.

6. CORRESPONDENCE

NON-ACTION CORRESPONDENCE

- 6.1 Middlesex County – Middlesex County Council Meeting Highlights-April 14, 2026 and April 28, 2026
- 6.2 Middlesex County – Bill 98-Building Homes and Improving Transportation Infrastructure Act, 2026 Report
- 6.3 Hon. Robert J. Flack, Minister of Municipal Affairs and Housing – Amendments to Ontario Regulation 584/06 under the *Municipal Act, 2001* and O. Reg, 595/06 of the *City of Toronto Act, 2006* coming into force on July 16, 2026
- 6.4 Casey Shannon, Do Good Things Inc. – thank for support of the Newbury Spring Litter Cleanup

- 6.5 Ministry of Emergency Preparedness and Response – Village of Newbury has achieved compliance with *Emergency Management and Civil Protection Act* O. Reg. 380/04 for 2025.
- 6.6 Ombudsman Ontario – A Decade of Promoting Fairness, Final Report of Ontario Ombudsman Paul Dube 2016-2026

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.6.” – Carried.

ACTION CORRESPONDENCE

- 6.7 Western Ontario Wardens’ Caucus – Support of Finlay’s Law on Emergency Room Reform

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council support Finlay’s Law on Emergency Room Reform.” – Carried.

- 6.8 Western Ontario Wardens’ Caucus – Bill 100-Better Regional Governance Act, 2026 (copy of AMO Policy Update-Bill 100 Regional Governance Changes, Canada-Ontario Partnership to Build Development Charges Reduction Initiative, Building Communities Strong Fund, and Federal Spring Economic Statement attached)

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council support the Western Ontario Wardens’ Caucus position on Bill 100-Better Regional Governance Act, 2026.” – Carried.

- 6.9 Town of Wasaga Beach and Township of Springwater – opposition to Bill 100-Better Regional Governance Act, 2026

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council support both the Town of Wasaga Beach and the Township of Springwater and request that Bill 100 be amended to allow Simcoe County Council to retain the authority to appoint its own Warden/Chair.” – Carried.

7. STAFF REPORTS

7.1 Fire

Fire Chief Chad Tretheway attended the meeting at 7:40 pm.

i) Training Update

Firefighters tried out the nozzle on loan and did not care for how it operated. Only four firefighters attended the last meeting.

ii) Firefighter Recruitment

Two new recruits have joined the Fire Department. There is another individual who has expressed interested in joining.

iii) Fire Protection Grant 2025-2026

The Fire Protection Grant has been approved. Only items listed on the Transfer Payment Agreement are eligible for funding.

iv) Fire Truck Repairs Update

The invoice for the pumper truck repairs totaled \$30,072.90 including taxes. This is the first major repair on the truck since the Village bought it.

Chief Trethewey advised:

- One scba mask unit has been sent for repairs
- One bunker suit needs to be sent for cleaning
- Four pagers need to be replaced

7.2 Building Services

i) Proposed Building By-law

Moved By: Councillor Patton

Seconded By: Councillor Rajendran

“RESOLVED THAT Council approve the updated Building By-law as presented.” – Carried.

ii) Proposed Building Permit Fee Revisions

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council adopt the Building Permit Fees as presented and these fees be incorporated into the Fees and Charges By-law.” – Carried.

7.3 By-law Enforcement

By-law Enforcement Report for April 2026 has not been submitted.

7.4 Drainage

i) Robinson Drain Clean Out (no update)

- ii) Catch Basin Repair – intersection York Street and Dundas Street (no update-referred to budget)
- iii) Complaint – York Street Drainage

Councillor Patton has not had an opportunity to investigate the drainage problem.

7.5 Water

- i) Hydrant Flushing Report – April 2026

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council receive the Hydrant Flushing Report for April 2026 as submitted by Sco-Terra Operations Group Inc.” – Carried.

- ii) Emmott Street Water Line

Gary Field has requested permission to install a 2 inch waterline on municipal property between the sidewalk and the property line to service the township units under development

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council approve the installation of the 2 inch waterline on municipal property between the existing sidewalk and property line along Emmott Street on the condition that the waterline be done by directional drill only and by a contractor approved by the Village.” – Carried.

- iii) Water Financial Plan 2026-2032

7.6 Sewer

7.7 Administration

- i) Long Term Care Home Proposal for Newbury

Councillor Rajendran brought forward information on an opportunity to discuss a long-term care home in the Village. The response from Middlesex County CAO Paul Shipway was reviewed.

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council authorize Jerard Rajendran to approach the Middlesex Hospital Alliance executive to discuss a proposal for a long-term care home at the Four Counties Health Services site.” – Carried.

ii) Newbury Celebrates Canada Day

The Newbury Celebrates Canada Day event is scheduled for July 1, 2026. Council is requested to designate the event of municipal significance.

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT the Council of the Village of Newbury declare the Newbury Celebrates Canada Day event being held on Wednesday, July 1, 2026 at the Newbury Old Boys’ Park an event of municipal significance and that Council acknowledge that alcohol will be sold at the event in the refreshment area.” – Carried.

iii) Cessation of Train Whistles

The Clerk-Treasurer advised that CN has been contacted to provide clarity on the qualifications required for an external consultant to review the crossing.

iv) Proposal for Portable Storage Unit Placement-Spring Free Clothing Swap

Casey Shannon, Do Good Things Inc., is organizing a Spring Free Clothing Swap at 22773 Hagerty Road from June 1 to June 9, 2026. She is requesting Council approval for temporary portable storage unit for the event.

Moved By: Councillor Rajendran

Seconded By: Councillor Patton

“RESOLVED THAT Council support the proposal for a free clothing swap sponsored by Casey Shannon, Do Good Things Inc. and permit the placement of a temporary storage unit from June 1 to June 9, 2026 as submitted.” – Carried.

v) Joint Participation – Intervenor Status – Model Franchise Agreement for Natural Gas

The Clerk-Treasurer advised that the Village of Newbury has engaged Middlesex County Barristers and Solicitors to represent the Village’s interests in a joint Retainer Agreement with all other lower tier Middlesex municipalities.

vi) 2026 Municipal Election – Establishment of Joint Compliance Audit Committee

The *Municipal Elections Act, 1996* requires that every municipality establish an Election Compliance Audit Committee to deal with matters regarding election campaign finances and contributions. In 2022, Newbury participated in a joint compliance audit committee with the other Middlesex County municipalities. For the 2026 election, County staff offered to coordinate the establishment of the committee.

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council adopt the by-law to establish a Joint Middlesex County 2026 Election Compliance Audit Committee in accordance with the Municipal Elections Act, 1996, as amended, as recommended by the Clerk-Treasurer.” – Carried.

vii) Wellington Street Subdivision – Revised Submission

Council received a copy of the revised submission for the Wellington Street Subdivision for information.

viii) Newbury Library Services

Council reviewed the letter from the County of Middlesex notifying the Village of the temporary withdrawal of Library services at the Newbury Branch, along with the letter of response to the County. Council reviewed a quote from CPE Services to install a ventilation system with a de-humidistat, installation of a vent in the storage room door and install a programmable thermostat at a total quote of \$1,640.75 plus hst.

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council approve the installation of a programmable thermostat and door vent as a first step to address Library concerns and that these measures be reviewed and the additional ventilation system be installed if necessary.” – Carried.

7.8 Financial

i) Accounts Listing

Moved By: Councillor Patton

Seconded By: Councillor Rajendran

“RESOLVED THAT Council approve the accounts in the amount of \$101,072.47 as presented.” – Carried.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Harris inquired into sludge removal process. The Clerk-Treasurer advised that required testing is being completed with results being sent to landowner and that date(s) for removal are pending.

The Clerk-Treasurer requested direction from Council regarding stormwater management plans for development.

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT a stormwater management plan be requested for all development proposals in the Village.” – Carried.

9. CLOSED SESSION

There was no closed session.

10. RISE AND REPORT FROM CLOSED SESSION**11. BY-LAWS****11.1 By-law No. 07-26 to establish a Building By-law for the Village of Newbury**

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 07-26, being a by-law to establish a Building By-law for the Village of Newbury be given first, second and third reading this 12 day of May, 2026." – Carried.

11.2 By-law No. 08-26 to establish a Joint Middlesex County 2026 Election Compliance Audit Committee By-law for the Village of Newbury

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 08-26, being a by-law to establish a Joint Middlesex County 2026 Election Compliance Audit Committee By-law for the Village of Newbury be given first, second and third reading this 12 day of May, 2026." – Carried.

11.3 By-law No. 09-26 to confirm the proceedings of Council

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 09-26, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 12 day of May, 2026." – Carried.

12. ADJOURNMENT

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council adjourn at 8:50 pm." – Carried.


REEVE DIANE BREWER


CLERK-TREASURER CATHY CASE