

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
THURSDAY, FEBRUARY 12, 2026
6:00 pm
Council Chambers



Council: Reeve Diane Brewer
Councillor Clyde Harris
Councillor Jerard Rajendran (attended by Zoom)

Regrets: Councillor Russell Patton

Staff: Cathy Case, Clerk-Treasurer

1. **CALL TO ORDER**

Reeve Brewer called the meeting to order at 6:00 pm.

2. **DECLARATION OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

No pecuniary interests were declared.

3. **TIMED EVENTS**

There were no delegations scheduled.

4. **COUNCIL MINUTES**

Minutes of the regular Council meeting held on January 21, 2026 were reviewed.

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

"RESOLVED THAT the minutes from the regular Council meeting held on January 21, 2026 be approved as circulated." – Carried.

5. **BUSINESS ARISING FROM THE MINUTES**

6. CORRESPONDENCE**NON-ACTION CORRESPONDENCE**

- 6.1 Middlesex County – Middlesex County Council Meeting Highlights-January 13, 2026
- 6.2 Middlesex County – Middlesex County Employment Lands Readiness Program
- 6.3 St. Clair Region Conservation Authority – SCRCA Meeting Highlights-December 11, 2025
- 6.4 St. Clair Region Conservation Authority – Notice of St. Clair Region Conservation Authority Annual General Meeting on Thursday, February 26, 2026 at the Royal Canadian Legion Br. 583 Newbury; RSVP by February 20, 2026
- 6.5 City of Stratford – Invitation of Civic Night at Stratford Festival on Tuesday, September 22, 2026
- 6.6 Trevor Jones, Minister of Agriculture, Food and Agribusiness – 2026 Agricultural Impact Assessment (AIA) Guidance Document available
- 6.7 County of Middlesex – Representation on Middlesex County Council for the 2026-2030 Term Report

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.7.” – Carried.

ACTION CORRESPONDENCE

- 6.8 Various Municipalities – requesting support for School Bus Safety and Stop-Arm Camera Systems

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council provide a letter of support for School Bus Safety and Stop-Arm Camera Systems.” – Carried.

- 6.9 Municipality of Thames Centre – advising of support of the “No Excuses” Campaign (school bus safety)

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council support the “No Excuses” Bus Safety Campaign.” – Carried.

6.10 Middlesex London Health Unit – 2026 Request for Letter for Private Applications for Mosquito Larviciding Permits

Moved By: Councillor Harris
Seconded By: Councillor Rajendran

“RESOLVED THAT Council supports local action by the Middlesex-London Health Unit to reduce the risk of West Nile Virus including larviciding catch basins and other surface water locations within our jurisdiction and supports any permit application for West Nile Virus control submitted to the Ministry of the Environment from an appropriately licensed exterminator to apply a larvicide into catch basins located on private property within the Village of Newbury.” – Carried.

7. STAFF REPORTS

7.1 Fire

Fire Chief Chad Trethewey did not attend the meeting.

- i) Training Update
- ii) Firefighter Recruitment
- iii) Fire Protection Grant 2025-2026
- iv) Firefighter Remuneration

7.2 Building Services

Effective January 1, 2026, the Municipality of Middlesex Centre has assumed responsibility for building services. As per the agreement, reports will be provided on a quarterly basis.

7.3 By-law Enforcement

The By-law Enforcement Report for January 2026 was reviewed.

Moved By: Councillor Harris
Seconded By: Councillor Rajendran

“RESOLVED THAT Council accept the By-law Enforcement Report for January 2026 as submitted by the By-law Enforcement Officer.” – Carried.

7.4 Drainage

- i) Robinson Drain Clean Out (no update)
- ii) Catch Basin Repair – intersection York Street and Dundas Street (no update-referred to budget)

7.5 Water

- i) Drinking Water Quality Management System
 - a) Surveillance System Audit Report

The Surveillance System Audit was completed by Intertek on January 30, 2026. A copy of the Audit Report noting the three elements of the DWQMS with Opportunities for Improvement (OFIs).

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council receive the Surveillance System Audit Report issued January 30, 2026 by Intertek-SAI Global Management Systems Auditor.” – Carried.

- b) Proposal for 2026 DWQMS Internal Audit

The Village DWQMS requires an annual internal audit to be conducted. The proposal from BluMetric Environmental Inc. to complete the 2026 internal audit is \$5,508.63 plus taxes.

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the proposal from BluMetric Environmental Inc. in the amount of \$5,508.63 plus taxes to complete the 2026 DWQMS Internal Audit.” – Carried.

- c) Element 10 - Competencies Annual Review

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Council receive and approve Element 10-Competencies of the Newbury Drinking Water Quality Management System Operational Plan.” – Carried.

- ii) Water Leak-January 22, 2026 Repair Report

Council reviewed the report on a water leak repaired January 22, 2026.

7.6 Sewer

7.7 Administration

- i) Municipal Insurance Renewal Quote

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the renewal of the Municipal Insurance Program from McFarlan Rowlands in the amount of \$33,016.00 plus taxes for effective March 21, 2026.” – Carried.

ii) St. Clair Region Conservation Authority Member Appointment Report

Moved By: Councillor Harris

Seconded By: Councillor Rajendran

“RESOLVED THAT Diane Brewer be appointed to the St. Clair Region Conservation Authority as the shared representative between the Village of Newbury and the Municipality of Southwest Middlesex.” – Carried.

7.8 Financial

i) Accounts Listing

The Clerk-Treasurer asked that invoice from Patton Excavating in the amount of \$24,447.57 for January winter control be added to the accounts for approval.

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council approve the accounts in the amount of \$113,497.42 as presented.” – Carried.

ii) Middlesex OPP Detachment Board

Council received an information package from the Middlesex County Police Service Board outlining the 2026 meeting dates and budget for the administration of the Detachment Board.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Rajendran advised that he be the contact with Four Counties Hospital Services Board to discuss potential creation of a long-term care facility.

Reeve Brewer advised that 8 beds were recently opened at Four Counties Hospital and asked about a Trillium Fund application. Clerk-Treasurer Case advised that an application for park improvements would be submitted.

Councillor Harris asked about scheduling a Canada Day meeting and plans for park booth operator this summer.

9. CLOSED SESSION

There was no closed session held.

10. RISE AND REPORT FROM CLOSED SESSION

11. BY-LAWS

11.1 By-law No. 04-26 to confirm the proceedings of Council

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT By-law No. 04-26, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 12 day of February, 2026.” – Carried.

12. ADJOURNMENT

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council adjourn at 7:15 pm.” – Carried.



REEVE DIANE BREWER



CLERK-TREASURER CATHY CASE