

MINUTES  
VILLAGE OF NEWBURY COUNCIL MEETING  
THURSDAY, OCTOBER 23, 2025  
6:00 pm  
Council Chambers



Council: Reeve Diane Brewer  
Councillor Kevin Derbyshire  
Councillor Clyde Harris  
Councillor Russell Patton  
Councillor Jerard Rajendran

Staff: Cathy Case, Clerk-Treasurer

**1. CALL TO ORDER**

Reeve Brewer called the meeting to order at 6:00 pm.

**2. DECLARATION OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest in Agenda Item 7.7 (i) Winter Control as he is the principal owner of Patton Excavating.

**3. TIMED EVENTS**

6:05 PM      County of Middlesex  
                  Warden Brian Ropp  
                  CAO Paul Shipway  
                  Director of Planning & Development Durk Vanderwerff  
                  RE: Local Council Update 2025, Hybrid Official Plan Procedures,  
                  County Council Seat

Warden Brian Ropp and CAO Paul Shipway provided an update on Middlesex County Council activity. Council discussed the Newbury Official Plan Review and the changes to procedure for Official Plan Amendments. CAO Shipway advised that the process to provide the Village with a seat at County Council will not be able to be completed prior to the next municipal election due to the statutory requirements. The request may be brought forward for the 2026-2030 term of Council.

**7:00 PM      Matthew Krupicz, 22916 Hagerty Road**

Matthew Krupicz attended the meeting to bring forward concerns regarding municipal spending and ideas for improvements around the Village.

**4. COUNCIL MINUTES**

Minutes of the regular Council meeting held on September 15, 2025 were reviewed.

Moved By:            Councillor Harris

Seconded By:        Councillor Rajendran

"RESOLVED THAT the minutes from the regular Council meeting held on September 15, 2025 be approved as circulated." – Carried.

**5. BUSINESS ARISING FROM THE MINUTES**

Councillor Harris inquired into the status of the process to have sludge land applied. The Clerk-Treasurer advised that Sco-Terra Operations have been proceeding.

**6. CORRESPONDENCE****NON-ACTION CORRESPONDENCE**

- 6.1 Middlesex County – Middlesex County Council Meeting Highlights – September 9, September 23 and October 7, 2025
- 6.2 Middlesex County – Middlesex County Community Safety Zones
- 6.3 Middlesex County – Invitation to 2025 Warden's Banquet, Saturday, November 15, 2025 RSVP by October 30, 2025
- 6.4 Middlesex Centre – Invitation to Breakfast with Mayor Aina DeViet, Tuesday, November 4, 2025
- 6.5 St. Clair Conservation – SCRCA Board Meeting Highlights – September 18, 2025

Moved By:            Councillor Harris

Seconded By:        Councillor Derbyshire

"RESOLVED THAT Council receive and file correspondence items 6.1 to 6.5." – Carried.

**ACTION CORRESPONDENCE**

- 6.6 Canadian Union of Postal Workers – (i) Upcoming Mandate Review of Canada Post Could Affect Jobs and Services in Your Community and (ii) Federal Government Attacks Public Postal Service-Stop the Cuts!

Moved By: Councillor Harris  
Seconded By: Councillor Patton

“RESOLVED THAT Council support the Canadian Union of Postal Workers and request that the Minister of Government Transformation, Public Works and Procurement undertake a review of Canada Post and the *Canadian Postal Service Charter* through a full and thorough transparent public review, including public hearings with all key stakeholders in every region of Canada.” – Carried.

6.7 Bonfield Township – Urgent Appeal Regarding Canada Post Labour Dispute and Impact on Municipal Communications

Moved By: Councillor Harris  
Seconded By: Councillor Rajendran

“RESOLVED THAT Council support the Township of Bonfeld and urge the Canadian Union of Postal Workers and the Federal Government to promptly return to the negotiating table and call upon CUPW to reconsider the suspension of flyer deliveries, including municipal communications, to ensure the continued dissemination of critical community information.” – Carried.

6.8 Town of Aurora – requesting support for Elect Respect Initiative

Moved By: Councillor Harris  
Seconded By: Councillor Rajendran

“RESOLVED THAT Council receive and file correspondence item 6.8 from the Town of Aurora.” – Carried.

6.9 Municipality of Brighton – requesting support in calling upon the provincial and federal governments to enact electoral reform, adopting proportional systems in which every vote counts and polarization is diminished

Moved By: Councillor Patton  
Seconded By: Councillor Derbyshire

“RESOLVED THAT Council receive and file correspondence item 6.9 from the Municipality of Brighton.” – Carried.

6.10 City of Dryden – requesting support in urging the Government of Ontario thought the Ministry of Education to incorporate mandatory water safety and Swim-to-Survive training into the elementary school curriculum for all Ontario students

Moved By: Councillor Harris  
Seconded By: Councillor Patton

“RESOLVED THAT Council support the City of Dryden in urging the Government of Ontario, through the Ministry of Education, to incorporate mandatory water safety and Swim-to-Survive training into the elementary school curriculum for all Ontario students.” – Carried.

6.11 City of Kitchener – requesting the Province of Ontario to amend the Municipal Act to permit municipalities the ability to grandfather-out paper billing as the default option, and to permit municipalities to establish fees for paper billing for new accounts that opt for this method of delivery

Moved By: Councillor Derbyshire  
Seconded By: Councillor Harris

"RESOLVED THAT Council receive and file correspondence item 6.11 from the City of Kitchener." – Carried.

#### 6.12 Regional Municipality of Halton – Public Safety Requirements to Protect Our Communities

Moved By: Councillor Harris  
Seconded By: Councillor Derbyshire

"RESOLVED THAT Council support the resolution from the Region of Halton calling on the Federal and Provincial Governments to increase public safety requirements to protect our communities by strengthening bail provisions and the broader justice system." – Carried.

### 7. STAFF REPORTS

#### 7.1 Fire

Fire Chief Trethewey was unable to attend the meeting.

- i) Training Update
- ii) Firefighter Recruitment
- iii) Pest Control Update
- iv) Fire Protection Grant 2025-2026 Application

#### 7.2 Building Services

Building Services Report for September 2025 was reviewed.

Moved By: Councillor Rajendran  
Seconded By: Councillor Derbyshire

"RESOLVED THAT Council accept the Building Services Report for September 2025 as submitted by the Clerk-Treasurer." – Carried.

#### 7.3 By-law Enforcement

By-law Enforcement Report for September 2025 was reviewed.

Moved By: Councillor Derbyshire  
Seconded By: Councillor Rajendran

"RESOLVED THAT Council accept the By-law Enforcement Report for September 2025 as submitted by the By-law Enforcement Officer." – Carried.

#### **7.4 Drainage**

##### i) Queen Street Drain Repair

Councillor Patton advised that he looked at the catch basin on Queen Street. There is water undermining the drain and causing material to be washed into drain and two small lines coming into the drain that need to be decommissioned.

#### **7.5 Water**

##### i) Tri-County Water Board of Management

The agenda for the Tri-County Water Board of Management meeting held on September 30, 2025 was circulated. The Clerk-Treasurer advised that the Board approved the engagement of Mary Ellen Bench to facilitate Board discussions regarding a municipal service corporation governance structure with the projected cost of \$10,000 to be funded through Tri-County Water Reserves.

#### **7.6 Sewer**

##### i) Sewer Repairs Procedure

A draft Sewer Repairs Procedure was circulated for Council review. The draft has been provided to Sco-Terra Operations Group for comment.

#### **7.7 Administration**

##### i) Winter Maintenance 2025-2026 Contract

Moved By: Councillor Rajendran

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the proposal from Patton Excavating for the 2025-2026 winter maintenance with the rates of \$107.46 per hour plus hst for snow plow and \$88.84 per hour plus hst for sidewalk machine; salting of bus stops at \$156.00 plus hst per application; and stand by pay of \$500.00 per month plus hst for four months.” – Carried.

##### ii) Newbury Legion Branch 583 – Skunks Misery Legion Branch 583 Annual Turkey Shoot on Saturday, November 29, 2025 starting at 10:00 am (cc – white)

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

“RESOLVED THAT Council has no concerns with the Newbury Legion Branch 583 Annual Turkey Shoot being held on Saturday, November 29, 2025 at 22 Durham Street starting at 10:00 am and that the Newbury Legion be responsible for notifying the Ontario Provincial Police and other agencies prior to the event.” – Carried.

## iii) Newbury Library Community Garden Project

The Supervisor at the Newbury Library has received grant approval in support of community planter boxes. Staff proposed to have the boxes located in the rear yard of the Library. This location provides easy access for the public, provides lots of sunlight and access to a water source as an outside tap has been installed on the north side of the building. The Library Supervisor would like the planter boxes to be located at the front of the building. She has asked if the existing flower garden at the front of the building can be removed to accommodate the boxes.

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

"RESOLVED THAT Council support the community planter box project for the Newbury Library with the planter boxes located at the rear or north side of the building." – Carried.

## iv) 2026 Municipal Election-Selection of Method of Voting Report

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council receive the 2026 Municipal Election-Selection of Method of Voting Report from the Clerk-Treasurer; and that Council direct that voting by paper ballot with manual vote counting be approved as the voting method for the 2026 Municipal and School Board Election." – Carried.

## iv) Council Meeting Date – confirm date for November and December meetings

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council confirm meeting dates of Thursday, November 13, 2025 and Thursday, December 11, 2025 beginning at 6:00 pm." – Carried.

**7.8 Financial**

## i) Accounts Listing

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council approve the accounts in the amount of \$76,487.76 as presented." – Carried.

**8. NEW BUSINESS****8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)**

Reeve Brewer asked about quotes for insurance. The Clerk-Treasurer advised that a request for quotes document is being prepared for circulation.

### 8.2 Other

The Clerk-Treasurer required direction from Council on the whether the creation of five lots can be done through consent or by subdivision agreement. Council discussed the various options and the consensus was that the consent process is acceptable.

### 9. CLOSED SESSION

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT Council with the inclusion of the Clerk-Treasurer move to closed session under Section 239(2) of the Municipal Act (a) the security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board employees and (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and Section 239(3.1) purpose of educating or training the members at 8:50 pm."

– Carried.

### 10. RISE AND REPORT FROM CLOSED SESSION

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT Council and Clerk-Treasurer rise from closed session at 9:45 pm with no report and resume regular session." – Carried.

### 11. BY-LAWS

#### 11.1 By-law No. 16-25 to confirm the proceedings of Council

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 16-25, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 23 day of October, 2025." – Carried.

### 12. ADJOURNMENT

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council adjourn at 9:50 pm." – Carried.

Diane Brewer  
REEVE DIANE BREWER

Cathy Case  
CLERK-TREASURER CATHY CASE