

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING AGENDA
WEDNESDAY, JUNE 11, 2025
6:00 pm
Council Chambers



Council: Reeve Diane Brewer
Councillor Kevin Derbyshire
Councillor Clyde Harris
Councillor Russell Patton (arrived at 6:45 pm)
Councillor Jerard Rajendran

Staff: Cathy Case, Clerk-Treasurer
Chad Trethewey, Fire Chief

1. CALL TO ORDER

Reeve Brewer called the meeting to order at 6:00 pm.

2. DECLARATION OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest in Item 7.4 Drainage, specifically item ii) Drainage Work Quotes as he is the owner of company submitting quotes.

3. TIMED EVENTS

There were no delegations scheduled.

4. COUNCIL MINUTES

Minutes of the regular Council meeting held on May 13, 2025 were reviewed.

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT the minutes from the regular Council meeting held on May 13, 2025 be approved as circulated." – Carried.

5. BUSINESS ARISING FROM THE MINUTES

The squirrel in the firehall has not yet been caught.

6. CORRESPONDENCE**NON-ACTION CORRESPONDENCE**

- 6.1 County of Middlesex – Middlesex County Council Meeting Highlights May 13, 2025 and May 27, 2025
- 6.2 County of Middlesex – Middlesex County Strategic Plan 2025-2030
- 6.3 County of Middlesex – Bill 17 – Protect Ontario by Building Faster and Smarter Act, Committee of the Whole Report
- 6.4 AMO – Policy Update-Provincial Budget Priorities
- 6.5 Ontario Provincial Police – OPP Organizational Realignment
- 6.6 Ministry of the Solicitor General – Ontario Provincial Police Cost Recovery Model Review and June 2025 Webinars

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.6.” – Carried.

ACTION CORRESPONDENCE

- 6.7 Municipality of Chatham-Kent – Bill 5-Risks to your communities and support requested (historic landfills/environmental assessments)

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council support the Municipality of Chatham-Kent and send a letter of support to the Provincial Government requesting that full Environmental Assessments are required for all landfills and that municipalities have a strong voice in determining appropriate locations for landfills in their communities.” – Carried.

- 6.8 Town of Plympton-Wyoming – Motion to Pause Bill 5 Protect Ontario by Unleashing Our Economy Act 2025

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

“RESOLVED THAT Council support the Town of Plympton-Wyoming and urge the Provincial government to pause Bill 5 and maintain strong environmental laws that prevent extinction of species and protect local ecoregions.” – Carried.

6.9 Ministry of Emergency Preparedness and Response – reintroduction of the Emergency Management Modernization Act, 2025 intended to update and strengthen the Emergency Management and Civil Protection Act

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council receive and file correspondence item 6.9 from the Ministry of Emergency Preparedness and Response.” – Carried.

7. STAFF REPORTS

7.1 Fire

Fire Chief Chad Trethewey did not attend the meeting.

- i) Training Update
- ii) Firefighter Recruitment
- iii) Pest Control Update – Clerk-Treasurer Cathy Case advised that a second quote is being obtained.

7.2 Building Services

There were no building permits issued in May 2025.

7.3 By-law Enforcement

By-law Enforcement Report for May 2025 has not been submitted

7.4 Drainage

- i) Government Drain No. 5 & 6

The Schedule of Net Assessment for the Government Drain No. 5 & 6 was circulated for Council review. Direction on the Newbury assessment is needed. Council requested that the Newbury assessment be assessed individually for all properties and streets in the Village, provided the additional cost to the drain is reasonable.

- ii) Drainage Work Quotes

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council accept the quote from Patton Excavating in the amount of \$3,241.00 plus taxes for the repair of the Broadway Street Drain.” – Carried.

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

"RESOLVED THAT Council accept the quote from Patton Excavating in the amount of \$11,696.19 plus taxes for the repair of the Block D Dundas Street Drain." – Carried.

7.5 Water

i) DWQMS

a) Quality Management System Policy – Element 2

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council approve Element 2 - Quality Management System Policy as presented." – Carried.

b) Commitment and Endorsement – Element 3

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council endorse the Operational Plan and commit to fulfilling the requirements of the Operational Plan and that all Council confirm the commitment and endorsement by signing Table 1 of Element 3." – Carried.

c) DWQMS Operational Manual – Council Awareness Training

As part of the internal review of the Operational Plan, the auditor has asked if any members of Council have received training related to the DWQMS. Reeve Brewer advised that she attended a training session sponsored by OCWA but did not complete the test and did not receive the certificate. None of the councillors have received any training.

7.6 Sewer

i) Wastewater Treatment Plant Biosolid Removal Report

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

"RESOLVED THAT Council direct the Clerk-Treasurer to investigate the legislative requirements to have the biosolids generated at the Newbury Wastewater Treatment Plant disposed of by land application; and that a cost analysis be completed to compare the cost of having the biosolids disposed of by land application versus contracting the biosolids to be hauled to a regulated facility for disposal." – Carried.

7.7 Administration

i) Official Plan Review

There is an Open House scheduled for Tuesday, June 24, 2025 from 6:00 pm to 8:00 pm at the Legion. A copy of Newsletter #2-June 2025 was distributed to all property owners within the Village.

ii) Middlesex County OPP Detachment Board

A copy of the agenda from the May 28, 2025 meeting was circulated and reviewed, along with some of the reports circulated (their correspondence items 6 were not copied for this agenda).

iii) Newbury Old Boys' Park Update

Council received a verbal update on the Park.

iv) Limerick Landfill Closure (no update)

v) 2025 Municipal Budget

Council agreed to meet on either June 25 or June 26 to review the draft budget.

7.8 Financial

i) Accounts Listing

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

"RESOLVED THAT Council approve the accounts in the amount of \$74,388.82 as presented." – Carried.

ii) The Village of Newbury was not successful in obtaining funding under the Community Sport and Recreation Infrastructure Fund. Staff will forward information to GrantMatch.

iii) Financial Report

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

"RESOLVED THAT Council accept the financial report dated June 11, 2025 as presented." – Carried.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Rajendran attended Middlesex County Official Plan Local Councillor Engagement. He advised that discussion focused on housing and the economy. He brought forward complete cycle manufacturing and growth and development of municipalities.

Councillor Patton advised that planning for the Canada Day event is progressing.

Councillor Harris inquired into what is required for the food truck to post a sign at the intersection of Hagerty and Concession as he was approached by the owner. The Clerk-Treasurer will investigate and respond to both the owner and Councillor Harris.

Reeve Brewer advised that she received a thank you card for pins donated to pipe band that went overseas.

9. CLOSED SESSION

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council with the inclusion of the Clerk-Treasurer move to closed session under Section 239(2) of the Municipal Act (a) the security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board employees and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 7:30 pm." – Carried.

10. RISE AND REPORT FROM CLOSED SESSION

Moved By: Councillor Derbyshire

Seconded By: Councillor Rajendran

"RESOLVED THAT Council rise from closed session at 7:50 pm with no report and resume regular session." – Carried.

11. BY-LAWS

11.1 By-law No. 11-25 to confirm the proceedings of Council

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 11-25, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 11 day of June, 2025." – Carried.

12. ADJOURNMENT

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council adjourn at 8:51 pm." – Carried.


REEVE DIANE BREWER


CLERK-TREASURER CATHY CASE