

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
TUESDAY, JULY 14, 2026
6:00 pm
Council Chambers



Council: Reeve Diane Brewer
Councillor Kevin Derbyshire (arrived at 7:10 pm)
Councillor Clyde Harris (by Zoom)
Councillor Russell Patton

Staff: Cathy Case, Clerk-Treasurer
Chad Trethewey, Fire Chief (for part of meeting)

Regrets: Councillor Jerard Rajendran

1. CALL TO ORDER

Reeve Brewer called the meeting to order at 6:00 pm.

2. DECLARATION OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest in agenda item 7.8 (i) Accounts Listing, item 39 as he is principal owner of Patton Excavating.

3. TIMED EVENTS

There were no delegations or timed events.

4. COUNCIL MINUTES

The Minutes of the regular Council meeting held on June 9, 2026 and special meeting On June 17, 2026 were reviewed.

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT the minutes from the regular Council meeting held on June 9, 2026 and special Council meeting on June 17, 2026 be approved as circulated." – Carried.

5. BUSINESS ARISING FROM THE MINUTES

Councillor Patton advised that the trail at the park will be repaired when other projects requiring cold mix are ready. He has confirmed that the contractor intends to complete the work on Robinson Drain. Councillor Patton is scheduling repairs to catch basin at York and Dundas Streets and installation of drain on York Street.

6. CORRESPONDENCE**NON-ACTION CORRESPONDENCE**

- 6.1 Middlesex County – Middlesex County Council Meeting Highlights-June 16, 2026
- 6.2 Middlesex County – Library Board Highlights-June 16, 2026
- 6.3 Middlesex-London Paramedic Service Authority Board – MLPS Meeting Highlights-June 23, 2026
- 6.4 Middlesex County – Middlesex County 2027 Budget Survey
- 6.5 Roberty J. Flack, Minister of Municipal Affairs and Housing – Amendment to Regulation O.Reg. 207/26: Community Benefits Charges and Parkland

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.5.” – Carried.

ACTION CORRESPONDENCE

- 6.6 Tay Valley Township – support for reinstatement of requirements for compliance with FIPPA to ensure that the Premier, Ministers, and their staff are subject to proper and fair public scrutiny like all other elected representatives in Ontario

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council support the resolution from Tay Valley Township supporting the reinstatement of requirements for compliance with FIPPA to ensure that the Premier, Ministers, and their staff are subject to proper and fair public scrutiny like all other election representatives in Ontario.” – Carried.

- 6.7 Municipality of Thames Centre – support for resolution from Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board advocating that the province expand its stated interest and financial commitment to include all municipalities in Ontario to implement alternative measures to photo radar

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council support the resolutions from the Municipality of Thames Centre and the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board advocating that the province expand its stated interest and financial commitment to include all municipalities in Ontario to implement alternative measures to photo radar." – Carried.

7. STAFF REPORTS

7.1 Fire

Fire Chief Chad Trethewey attended the meeting at 7:00 pm.

i) Training Update

Radio communications, apparatus placement and hydrant review were highlighted at the last training meeting. Chief Trethewey is arranging training on using fire extinguishers.

ii) Firefighter Recruitment

There are no new recruits.

iii) Fire Protection Grant 2025-2026

The Clerk-Treasurer will provide a list of approved expenditures for review.

Chief Trethewey advised that he is investigating remotes for the overhead doors, insulation for the ceiling, a records management program and protective covering for the wall between the office and truck bay at the firehall.

Reeve Brewer thanked the members of the Newbury Fire Department for volunteering at the Canada Day event.

7.2 Building Services

Building Activity Summary for Q2-2026 has not been submitted.

7.3 By-law Enforcement

The By-law Enforcement Report for June 2026 was reviewed.

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the By-law Enforcement Report for June 2026 as submitted by the By-law Enforcement Officer." – Carried.

7.4 Drainage

- i) Robinson Drain Clean Out
- ii) Catch Basin Repair – intersection York Street and Dundas Street
- iii) Complaint – York Street Drainage

7.5 Water

- i) Municipal Drinking Water System Licence Renewal

The Ministry of Environment, Conservation and Parks has advised that the Municipal Drinking Water System Licence has been submitted to the Manager of Municipal Water and Wastewater Permissions for signature.

- ii) New Accreditation Bodies for Operating Authorities of Municipal Residential Drinking Water Systems

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council continue to use the services of Intertek for Accreditation Services under the Safe Drinking Water Act.” – Carried.

7.6 Sewer**7.7 Administration**

- i) Proposal for Portable Storage Unit Placement-Fall Free Clothing Swap

Casey Shannon, Do Good Things Inc., is preparing for a Fall Free Clothing Swap at 22773 Hagerty Road from October 6 to October 16, 2026. She is requesting Council approval for temporary portable storage unit for the event.

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council approve the proposal for a temporary portage storage unit at 22773 Hagerty Road as presented and that the Clerk-Treasurer be delegated the authority to adjust the dates if required.” – Carried.

- ii) Middlesex OPP Detachment Board

- Middlesex OPP Detachment Board 2025 Annual Report
- Middlesex (Strathroy) Detachment 2025 Detachment Board Annual Report
- Middlesex OPP Detachment Board 2026 YTD Budget-to-Actual
- Middlesex OPP Detachment Board Meeting Minutes-February 12, 2026
- Middlesex OPP Detachment Board Meeting Minutes-March 18, 2026

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT the Council of the Village of Newbury receive and file the Middlesex OPP Detachment Board Reports and Minutes." – Carried.

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council send a letter requesting the Province provide funding for the administration and operation of Police Service Boards." – Carried.

iii) Middlesex County Planning Services Agreement Modernization

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT the Council of the Village of Newbury approve the Planning Services Agreement with the County of Middlesex and authorize the Reeve and Clerk-Treasurer to sign the agreement on behalf of the Village." – Carried.

iv) Middlesex County Procurement Services Agreement

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council approve the Procurement Services Agreement with the County of Middlesex and authorize the Reeve and Clerk-Treasurer to sign the agreement on behalf of the Village." – Carried.

v) Pine Road – Construction Materials Dumped

vi) Waste Connections Customer Service Agreement Renewal

The agreement with Waste Connections for waste and recycling collection expires on December 31, 2026. Waste Connections has provided a proposal for renewal for a 5 year term which includes a cost increase and application of a fuel surcharge.

vii) Municipal Election 2026 – Restricted Acts (Lame Duck) Report

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT the Council of the Village of Newbury receive the Municipal Election 2026-Restricted Acts (Lame Duck) report as presented by the Clerk-Treasurer for information purposes; and that if Council is in a restricted position (Lame Duck) after Nomination Day (August 21, 2026), pursuant to Section 275 of the Municipal Act, 2001, Council delegates authority to the Clerk-Treasurer to take action, where necessary as outlined in By-law No. 11-26." – Carried.

viii) Newbury Library Services

Clerk-Treasurer Case advised that additional quotes for restorative work recommended in the indoor air quality report are being obtained.

viii) 2026 Municipal Budget

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT Council approve the 2026 Budget to raise \$419,534.00 for municipal purposes for a 4.32% increase in the Village tax rate." – Carried.

7.8 Financial

i) Accounts Listing

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT Council approve the accounts in the amount of \$132,413.44 as presented." – Carried.

ii) St. Clair Region Conservation Authority Draft 2027 Budget

The draft 2027 budget from the St. Clair Region Conservation Authority is attached for Council review. The 2027 proposed levy is \$3,115.00 (overall increase is \$61.00 for the Village including the \$285.00 commitment for education as per the 2023 MOU).

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council receive the St. Clair Region Conservation 2027 Draft Budget as proposed and refer the budget request to the 2027 Village budget deliberations." -- Carried.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Harris asked if there was a plan to remove the grass/weeds from the ball diamond infield. Councillor Patton advised that he will donate his time and machinery to look after the infield.

Councillor Derbyshire is donating a shelf for the vestibule of the Municipal Services Office for flyers etc.

Reeve Brewer extended thanks to the Canada Day committee for organizing another successful event.

9. CLOSED SESSION

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

"RESOLVED THAT Council with the inclusion of the Clerk-Treasurer move to closed session under Section 239(2) of the Municipal Act (a) the security of property of the municipality or local board, (b) personal matters about an identifiable individual, including municipal or local board employees at 8:10 pm." – Carried.

10. RISE AND REPORT FROM CLOSED SESSION

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council and the Clerk-Treasurer rise from closed session with no report; and that regular session resume at 8:30 pm." – Carried.

11. BY-LAWS**11.1 By-law No. 11-26 to delegate authority under section 275 of the Municipal Act**

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT By-law No. 11-26, being a by-law to delegate authority to municipal officials to act in the event that the Council's actions become restricted under Section 275 of the Municipal Act be given first, second and third reading this 14 day of July, 2026." – Carried.

11.2 By-law No. 12-26 to adopt tax rates for 2026

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT By-law No. 12-26, being a by-law to adopt tax rates for 2026 for the Village of Newbury be given first, second and third reading this 14 day of July, 2026." – Carried.

11.3 By-law No. 13-26 to enter into an agreement for Planning Services with Middlesex County

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

"RESOLVED THAT By-law No. 13-26, being a by-law to enter into an agreement with Middlesex County for the provision of Planning Services for the Village of Newbury be given first, second and third reading this 14 day of July, 2026." – Carried.

11.4 By-law No. 14-26 to enter into an agreement for Procurement Services with Middlesex County

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT By-law No. 14-26, being a by-law to enter into an agreement with Middlesex County for the provision of Procurement Services for the Village of Newbury Be given first, second and third reading this 14 day of July, 2026." – Carried.

11.5 By-law No. 15-26 to confirm the proceedings of Council

Motion By: Councillor Harris

Seconded By: Councillor Derbyshire

"RESOLVED THAT By-law No. 15-26, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 14 day of July, 2026." – Carried.

12. ADJOURNMENT

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council adjourn at 8:35 pm." – Carried.


REEVE DIANE BREWER


CLERK-TREASURER CATHY CASE