

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
TUESDAY, MARCH 11, 2025
6:00 pm
Council Chambers



Council: Reeve Diane Brewer
Councillor Clyde Harris
Councillor Russell Patton

Absent with Notice: Councillor Randy Smith

Staff: Cathy Case, Clerk-Treasurer
Chad Trethewey, Fire Chief (for part of meeting)

1. CALL TO ORDER

Reeve Brewer called the meeting to order at 6:05 pm.

2. DECLARATION OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest in Agenda Item 7.8 (i) Accounts Listing, specifically items #39, 44 and 46 as he is the owner of the company

3. TIMED EVENTS

There were no timed events.

4. COUNCIL MINUTES

Minutes of the regular Council meeting held on February 11, 2025 were reviewed.

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT the minutes from the regular Council meeting held on February 11, 2025 be approved as circulated." – Carried.

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

6. CORRESPONDENCE**NON-ACTION CORRESPONDENCE**

- 6.1 County of Middlesex – Middlesex County Council Meeting Highlights February 11, 2025
- 6.2 St. Clair Region Conservation Authority – Board Meeting Highlights- December 12, 2024
- 6.3 St. Clair Region Conservation Authority – Annual General Meeting, Wednesday, March 19, 2025, RSVP by March 14, 2025
- 6.4 County of Middlesex – Newbury 2024 Planning Summary Report

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council receive and file correspondence items 6.1 to 6.4.” – Carried.

ACTION REQUIRED CORRESPONDENCE

- 6.5 City of Sarnia – petitioning the Federal Liberal government to put a stop to the 20 percent increase to the carbon tax scheduled to be implemented April 1, 2025

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council support the City of Sarnia in petitioning the Federal Liberal government to put a stop to the 20 percent increase to the carbon tax scheduled to be implemented April 1, 2025.” – Carried.

7. STAFF REPORTS**7.1 Fire**

Fire Chief Chad Trethewey attended the meeting at 6:50 pm.

i) Training Update

Chief Trethewey advised that firefighters reviewed the Fire Prevention Cancer Checklist and information on how to keep a firefighter clean.

ii) Firefighter Recruitment

A junior firefighter may be returning to Newbury roster. There are potentially six firefighters retiring in the next few years. Mandatory training requirement is affecting recruitment.

iii) Fire Protection Grant

Chief Trethewey reviewed the quotes for moveable bunker gear racks with Council.

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council approve the quote from C-Max Fire Solutions in the amount of \$8,342.10 plus taxes for the supply of 1-4 bank locker on wheels and 2-6 bank lockers on wheels as recommended by the Fire Chief." – Carried.

iv) Fire Agreement with Southwest Middlesex

Chief Trethewey advised that he wanted time to review the agreement with the Southwest Middlesex Fire Chief.

Fire Chief Trethewey also reported:

- hydraulic equipment has been out of service for some time

- no sign of any critters in the firehall

- good turnout for the early morning call

- a camp to encourage young women to enter fire service is looking for used suits; the camp is being held in Barrie this year

Chief Trethewey left the meeting at 7:14 pm.

7.2 Building Services

There were no building permits issued in February 2025.

7.3 By-law Enforcement

By-law Enforcement Report for January and February 2025 were reviewed.

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the By-law Enforcement Reports for January and February 2025 as submitted by the By-law Enforcement Officer." – Carried.

7.4 Animal Control

Humane Society London Middlesex for Q4 report was reviewed.

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the Humane Society London Middlesex Q4 Report as submitted by the By-law Enforcement Officer." – Carried.

7.5 Water

i) DWQMS

a) External audit of DWQMS for re-certification will take place on Tuesday, March 18, 2025. A representative of Council must attend.

b) Management Review – Minutes November 8, 2024

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council accept the Minutes from the Newbury Distribution System Management Review held November 8, 2024 as presented.” – Carried.

ii) Annual Reports - Drinking Water Systems Regulation O. Reg. 170/03

a) Newbury Distribution System

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council receive and accept the O. Reg. 170/03 2024 Annual Report for the Newbury Distribution System as prepared and submitted by Sco-Terra Operations Group.” – Carried.

b) Southwest Middlesex Distribution System

Moved By: Councillor Patton

Seconded By: Councillor Harris

“RESOLVED THAT Council receive and accept the 2024 Summary Report for the Southwest Middlesex Distribution System as submitted by the Ontario Clean Water Agency.” – Carried.

c) Tri-County Drinking Water System

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council receive and accept the 2024 Summary Report for the Tri-County Drinking Water System as submitted by the Ontario Clean Water Agency.” – Carried.

7.6 Sewer

7.7 Administration

i) Council Vacancy Report

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the resignation of Randy Smith from the position of Councillor for the Village of Newbury effective immediately and that Council declare the office to be vacant." – Carried.

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council advertise for interested eligible persons to submit a written application for appointment to the Councillor position as the method to fill the vacant councillor seat and that staff be directed to call for applications before the next regular meeting." – Carried.

ii) Petition for Drainage Works by Owners

A petition for drainage works for a new drain (Drainage Act, Section 4) has been received by Peter Chiacchia, President of Newbury on the Park Inc. as part of the Wellington Street subdivision. Taylor Whitney from Zelinka Priamo was in attendance for this portion of the meeting. This item was discussed at 6:05 pm.

Reeve Brewer asked if the drain could be accommodated within the boundaries of the subdivision lands. Ms. Whitney advised that it is the preference of the developer to have the storm water management off site to retain 17 lots.

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council accept the petition dated February 26, 2025 under Section 4 of the Drainage Act, for Lot 17, Conc 2 Plan 301 Pt Lots 1-4, 8-19 & Reg Comp Plan 434 Pt Lot 42 and RP34R417 Part 6 requesting construction of a new municipal drain; and that Council appoints Spriet Associates to investigate the petition." – Carried.

iii) Village of Newbury Official Plan Update

Newsletter #1 – February 2025 was distributed on February 27, 2025. Phase 1 of the process is underway by the consultant.

iv) 2025 Ball Booth

Tonya McCready has advised that she is not interested in working in the ball booth this season.

Moved By: Councillor Harris
Seconded By: Councillor Patton

"RESOLVED THAT Council direct the Clerk-Treasurer to advertise for an individual to operate the ball booth for the 2025 season." – Carried.

7.8 Financial

i) Accounts Listing

Moved By: Councillor Harris
Seconded By: Reeve Brewer

"RESOLVED THAT Council approve the accounts in the amount of \$182,675.78 as presented." – Carried.

ii) Statement of No Salaries to Disclose 2024 as per Public Sector Disclosure Act

Moved By: Councillor Harris
Seconded By: Councillor Patton

"RESOLVED THAT Council receive and file the 2024 Statement of No Salaries to Disclose as presented." – Carried.

iii) Statement of Council Remuneration 2024 as per Section 284(1) of the Municipal Act

Moved By: Councillor Patton
Seconded By: Councillor Harris

"RESOLVED THAT Council receive and file the 2024 Statement of Council Remuneration as presented." – Carried.

iv) Financial Report

Moved By: Councillor Patton
Seconded By: Councillor Harris

"RESOLVED THAT Council accept the Financial Report as of March 11, 2025 as presented." – Carried.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Councillor Patton advised that near the road cut on York Street for sewer connection to the new residence it appears that there is a depression in the road where the water service to 66 York Street is. He noticed that there is settling in this area. Remediation can be done when the road cut is being done.

Reeve Brewer advised that the yard at 4 Tucker Street is flooded. Councillor Patton advised that investigative work on available drains on Broadway Street can be done once temperatures rise.

8.2 Other

Clerk-Treasurer Case circulated correspondence to the Council members received after the agenda was finalized from the Four Counties Community Villa requesting that the Village apply for a grant from London Community Foundation for the Villa. The grant will be used to replace air conditioning units for each of the 16 apartments and to replace furniture.

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council approve an application to the London Community Foundation by the Village of Newbury for a grant to assist the Four Counties Community Villa." – Carried.

9. CLOSED SESSION

There is no closed session planned for the meeting.

10. RISE AND REPORT FROM CLOSED SESSION

11. BY-LAWS

11.1 By-law No. 06-25, being a by-law to confirm the proceedings of Council

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 06-25, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 11 day of March, 2025." – Carried.

12. ADJOURNMENT

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council adjourn at 7:45 pm." – Carried.


REEVE DIANE BREWER


CLERK-TREASURER CATHY CASE