

MINUTES
NEWBURY MUNICIPAL COUNCIL
Monday, June 11th, 2018
6:00 p.m.



MEMBERS PRESENT: Reeve Diane Brewer, Councillors, Chris Degraw, Ron Challis, Abe Van Der Wyngaard, and Mike Noe

MEMBERS ABSENT:

OTHERS PRESENT: Stephen Turner, Director,
Environmental Health and Infectious Diseases
Jordan Banninga, Manager,
Program Planning and Evaluation Team
Newbury residents, Rick & Bonnie Close
and Ian and Sherry Gillies

STAFF PRESENT: Betty D. Gordon, Clerk-Treasurer

STAFF ABSENT: Fire Chief Chad Trethewey

CALL TO ORDER

Reeve Diane Brewer called the meeting to order at 6:00 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

No member declared a pecuniary interest in any item on the agenda.

2. DELEGATIONS:

(a) 6:00 Stephen Turner, Director, Environmental Health and Infectious Diseases

Jordan Banninga, Manager, Program Planning and Evaluation Team
(cc. Council – blue)

Jordan and Stephen reported to Council on what the Health Unit does and asked how they could offer information to Newbury residents. It was suggested through our website or Facebook page or by providing booklets in the foyer.

(b) 6:30 p.m. Newbury residents, Rick & Bonnie Close and Ian
and Sherry Gillies requesting a streetlight. (cc. Council – orange)

Rick and Ian explained why they would like to have a light on Gratton Street.
Council asked the Clerk to get quotes on installing a light.

Moved By: Ron Challis

Seconded By: Chris Degraw

“THAT the Clerk be directed to contact RealTerm and advise them that they did not identify the existing pole on Gratton Street as part of their project and to ask them to add a light on that pole prior to their project completion.”

Carried

(a) **WATER:**

1. SWM/Newbury water agreement. A letter was sent to SWM Council regarding Newbury’s unanswered questions. (cc. Council – white)
2. Russ Patton was notified of the quote that the office received from Corix for a fire hydrant and was advised that Council is still willing to pay \$1500 towards it.
3. MOE inspector provided a report regarding the annual inspection on Newbury’s Distribution System. Newbury received 100%.

(b) **SEWER:**

1. Dillon Consulting is working on amending Newbury’s Certificate of Approval (new generator). (cc. Council – white)
2. Two (2) quotes were received for yearly maintenance on the new gas generator. (cc. Council – green) Albert’s Generator will provide a quote by Monday.
3. A quote came in for the actuators for \$18,265 – previously the price was thought to be \$31,650.

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT Council go in camera to discuss an employment agreement.”

Carried

Moved By: Chris Degraw

Seconded By: Mike Noe

“THAT Council rise from the in camera meeting with no report.”

Carried

Council asked the Clerk to call Darren Galbraith of Chatham-Kent if he would pay half the May invoice.

4. A Notice of terminating the agreement between the Village of Newbury and CK Corix was hand delivered to this office on May 31st, 2018.

Council asked the Clerk to call Owen Matheson to see if he was going to carry on the Chatham-Kent Corix agreement.

(c) **DRAINAGE:**

1. The catch basin was repaired by Russ Patton at 10 Durham St. Invoice is included under accounts.

Council asked Mike to take a look at the catch basin on Durham St.

The yard repairs on Durham were completed by Russ Patton.

(d) **FIRE:** Fire Chief Chad Trethewey was absent.

- Monthly training records have not been received to date.

(e) **BY-LAW ENFORCEMENT:**

(f) **CHIEF BUILDING OFFICIAL:**

CBO report provided as per hours submitted. (cc. Council - green)

3. **COUNCIL MINUTES:**

Council minutes of the regular Council meeting held on May 14th, 2018.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT the minutes from the regular Council meeting held on May 14th, be accepted as presented.”

Carried

4. **BUSINESS ARISING FROM THE MINUTES:**

5. **CORRESPONDENCE:**

INFORMATION ITEM

1. Municipal World Magazine, June. 2018.
2. Draft drawings for the benches and garbage pails.
3. WSIB claim documentation.
4. The 1st claim expense for the CWWF was received.
5. Pamphlet and card from Andrew Troyer for the Refuel Mobile.

6. The office received a written complaint from a Newbury resident regarding a “*dangerous dog incident*”. The complaint was forwarded to Vicki Kyle for her response.
7. The Middlesex Health Unit inspected the splashpad in Newbury on June 7th and found no issues.

6. ACTION REQUIRED ITEMS:

1. By-law 116-18 – agreement by-law to participate in the Main Street Revitalization Initiative.

Moved By: Chris Degraw

Seconded By: Abe Van Der Wyngaard

“THAT By-law 116-18, being a by-law to authorize the Reeve and the Clerk to enter into an agreement to participate in Ontario’s Main Streets Revitalization Initiative be given first and second reading this 11th day of June, 2018.

Carried

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT By-law 116-18 be given third reading, taken as read, properly signed and sealed, and numbered 116-18, this 11th day of June, 2018.”

Carried

2. The Clerk is asking if Henry Street and Washington Street can be surveyed to determine Newbury’s lot lines.

Moved By: Mike Noe

Seconded By: Abe Van Der Wyngaard

“THAT Henry and Washington Street be surveyed to determine Newbury’s lot lines.”

Carried

3. St. Clair Region Conservation Authority is inviting Council and staff to their 2018 Tour on Thursday, June 28th.

Ron said that he would attend.

4. The Clerk asked Council to go in camera to discuss two properties eligible for a tax sale.

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT Council go in camera to discuss two properties eligible for a tax sale.

Carried

Moved By: Mike Noe

Seconded By: Ron Challis

“That Council rise from the in camera meeting.”

Carried

Council agreed to the two properties being listed for a tax sale.

7. **FINANCIAL STATEMENT:** (cc. Council - white)

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT the financial statements be accepted as presented.”

Carried

8. **ACCOUNTS:** (cc. Council - blue)

Moved By: Mike Noe

Seconded By: Chris Degraw

“THAT the accounts that total \$73,976.82 as well as the add-ons be accepted as presented and paid in full.”

Carried

9. (a) **NEW & UNFINISHED BUSINESS:**

Christmas ornament designs for review.

A written request was received by a Newbury resident on Durham Street asking if Council would consider taking down the tree at the end of Durham on the unopened portion of Gratton Street.

Moved By: Ron Challis

Seconded By: Abe Van Der Wyngaard

“THAT the tree not be cut down.”

Carried

9. (b) **OTHER BUSINESS:**

1. Each Council member was given the opportunity to bring new business to the table.

Council asked that the County Planner, Durk Vanderwerff be invited to attend the next Council meeting to discuss Newbur’s settlement area and other planning issues.

2. By-law 117-18, being a by-law to confirm proceedings of the Council of the Village of Newbury.

Moved By: Chris Degraw

Seconded By: Ron Challis

“THAT By-law 117-18, being a by-law to confirm proceedings of the Council of the Village of Newbury is given first and second reading this 11th day of June, 2018.”

Carried

Moved By: Abe Van Der Wyngaard Seconded By: Mike Noe

“THAT By-law 117-18 be given third reading, taken as read, properly signed and sealed, and numbered 117-18, this 11th day of June, 2018.”

Carried

10. ADJOURNMENT:

Moved By: Mike Noe

Seconded By: Ron Challis

“THAT the meeting be adjourned.”

Carried

The meeting adjourned at 8:30 p.m.

Upcoming Meetings (unless re-scheduled)

London Middlesex Housing Corporation June 13th at 10:00
Regular Council on Monday, July 9th, 2018.

REEVE DIANE BREWER

CLERK-TREASURER BETTY D. GORDON