

MINUTES
VILLAGE OF NEWBURY COUNCIL MEETING
TUESDAY, APRIL 8, 2025
6:00 pm
Council Chambers



Council: Reeve Diane Brewer
Councillor Kevin Derbyshire
Councillor Clyde Harris
Councillor Russell Patton

Staff: Cathy Case, Clerk-Treasurer
Chad Trethewey, Fire Chief (for part of meeting)

1. CALL TO ORDER

Reeve Brewer called the meeting to order at 6:00 pm.

2. DECLARATION OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council to declare a pecuniary interest and the general nature thereof; and, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Councillor Patton declared a pecuniary interest in Agenda Item 7.8 (i) Accounts Listing, specifically #39 as he is the owner of the company.

3. TIMED EVENTS

6:00 PM Glenn Thompson, 4 Tucker Street
Re: Drainage Concerns

Glenn Thompson attended the meeting to discuss on-going concerns about drainage on his property. Councillor Patton advised that arrangements are being made to investigate the size and condition of the Broadway Street Drain. This investigation must take place before any additional drains can be considered.

4. COUNCIL MINUTES

Minutes of the regular Council meeting held on March 11, 2025

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT the minutes from the regular Council meeting held on March 11, 2025 be approved as circulated." – Carried.

5. BUSINESS ARISING FROM THE MINUTES

Reeve Brewer inquired into the status of the booth for the summer. Clerk-Treasurer Case advised that advertisement for an operator has been drafted and will be posted shortly.

6. CORRESPONDENCE

NON-ACTION CORRESPONDENCE

- 6.1 County of Middlesex – Middlesex County Council Meeting Highlights March 11, 2025 and March 25, 2025
- 6.2 County of Middlesex – Long-serving Middlesex County Chief Administrative Officer Announces Retirement
- 6.3 Association of Municipalities of Ontario – AMO Policy Update-New Provincial Cabinet
- 6.4 Western Ontario Wardens Caucus – Letter to Prime Minister Carney and Premier Ford
- 6.5 Thames Valley District School Board – Invitation to Community Planning & Facility Collaboration Opportunities Meeting, Tuesday, April 29, 2025; RSVP by April 22, 2025
- 6.6 County of Middlesex – 76th Annual Middlesex Municipal Day, Tuesday, May 6, 2025, Mount Brydges; RSVP by April 25, 2025
- 6.7 County of Middlesex – Middlesex County Budget Highlights 2025

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council receive and file correspondence items 6.1 to 6.7." –Carried.

7. STAFF REPORTS

7.1 Fire

Fire Chief Chad Trethewey attended the meeting at 6:48 pm.

i) Training Update

Firefighters reviewed voice radio communications at the last practice. Training logs have been implemented. Refreshers are planned for other items at upcoming practices. Pump operator training and hazmat awareness training are needed.

ii) Firefighter Recruitment

Chief Trethewey advised that he is looking for recruits within a 10-minute radius of the Village.

iii) Fire Protection Grant

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the additional Fire Protection Grant allocation to the Village and that the Clerk-Treasurer be authorized to sign the agreement." – Carried.

iv) Fire Agreement with Southwest Middlesex

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council approve the fire protection agreement with Southwest Middlesex Fire Department as presented." – Carried.

Other:

Chief Trethewey advised that birds are getting into the firehall. There is no sign of squirrels right now, but damage has been done to the interior insulation.

The portable sign at the south end of Village is owned by the Firemen's Association. Chief Trethewey will look after having it removed from current location.

Chief Trethewey will arrange for a work bee for firefighters to clean and paint the ceiling tiles in the upstairs meeting room. The scrap placed next to garage can be taken away. He will look after disposing of the decommissioned jaws of life.

7.2 Building Services

There was no building permits issued in March 2025.

7.3 By-law Enforcement

The By-law Enforcement Report for March 2025 was circulated at the meeting.

Moved By: Councillor Harris

Seconded By: Councillor Patton

"RESOLVED THAT Council accept the By-law Enforcement Report for March 2025 as submitted by the By-law Enforcement Officer." – Carried.

7.4 Animal Control

Humane Society London Middlesex for Q1 report has not been submitted.

7.5 Water

i) DWQMS

a) ReAccreditation Audit of DWQMS by Intertek

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

“RESOLVED THAT Council accept the ReAccreditation Audit Report dated March 19, 2025 as completed and submitted by Intertek.” – Carried.

b) 2025 Internal Audit Proposal – BluMetric Environmental Inc.

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council accept the proposal from BluMetric Environmental Inc. for the 2025 DWQMS Internal Audit in the amount of \$5,226.50 plus taxes.” – Carried.

ii) Annual Report – 2024 Schedule 22 Compliance Report Drinking Water Systems Regulation O. Reg. 170/03

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council receive and accept the 2024 Schedule 22 Compliance Report as amended and submitted by Sco-Terra Operations Group Inc.” – Carried.

iii) Tri-County Water Board

The Agenda from March 11, 2025 Tri-County Water Board Special Meeting was reviewed. Councillor Derbyshire attended the meeting.

7.6 Sewer

i) 2024 Annual Performance Report for the Newbury Wastewater Treatment Plant (cc – Council)

Moved By: Councillor Patton

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council receive and accept the 2024 Annual Performance Report as prepared and submitted by Sco-Terra Operations Group Inc.” – Carried.

Councillor Harris inquired into the land application of the sludge from the wastewater treatment plant. A response from Richard Pellerin, Sco-Terra Operations Group was circulated to Council. The proponent will be asked to provide his documentation to the Clerk for submission to Sco-Terra.

7.7 Administration

i) Council Vacancy Applications Report

Moved By: Councillor Harris

Seconded By: Councillor Patton

“RESOLVED THAT Council appoint Jerard Rajendran to the position of Councillor for the Village of Newbury for the balance of the current term.” – Carried.

ii) GrantMatch Services Report

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council approve a grant application agreement with GrantMatch Services and that the Clerk-Treasurer be authorized to sign the agreement on behalf of the Village of Newbury.” – Carried.

iii) 2025 Municipal Insurance Renewal

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

“RESOLVED THAT Council accept the 2025 Municipal Insurance Program Renewal submitted by Intact Public Entities in partnership with McFarlan Rowlands Insurance Brokers Inc.” – Carried.

iv) Wellington Street Subdivision

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

“RESOLVED THAT Council require a solid fence to be installed between the proposed subdivision and existing residential development to the east and south and that at a minimum a chain link fence be installed on the north side between the subdivision and the Newbury Old Boys’ Park.” – Carried.

Councillor Harris and Councillor Patton reported on the site meeting for the proposed municipal drain. George Vereyken from Spriet Associates attended the meeting. The developer will be looking at options for the swale, as the owners of the farmland advised that they do not need the drain and are not interested in participating.

v) 2025 Grass Cutting Contract

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council accept the quote for 2025 lawn maintenance services dated April 3, 2025 from Rural Roots Landscaping." – Carried.

7.8 Financial

i) Accounts Listing

Moved By: Councillor Harris

Seconded By: Councillor Derbyshire

"RESOLVED THAT Council approve the accounts in the amount of \$79,630.94 as presented." – Carried.

ii) The Village of Newbury was not successful in obtaining funding under the Community Emergency Preparedness Grant (CEPG) for 2024-2025.

iii) Appoint Cheque Signing Authority

The Clerk-Treasurer was directed to begin the process to have Councillor Harris added as a cheque signing authority on the municipal banking program.

8. NEW BUSINESS

8.1 Council Member Business (Each council member is given the opportunity to bring new business to the table.)

Reeve Brewer asked that a second garbage tote be given to the Legion to assist with extra garbage generated at monthly breakfasts.

Councillor Harris asked if a grant application was submitted to replace the tennis courts. The Clerk-Treasurer advised that an application was submitted to both the Community Sport and Recreation Infrastructure Fund and the Ontario Trillium Fund for the project.

The Clerk-Treasurer was directed to arrange for a thank you gift for Randy Smith.

9. CLOSED SESSION

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT Council with the inclusion of the Clerk-Treasurer move to closed session under Section 239(2) of the Municipal Act (a) the security of the property of the municipality or local board; (b) personal matters about an identifiable individual, including municipal or local board employees and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 8:30 pm." – Carried.

10. RISE AND REPORT FROM CLOSED SESSION

Moved By: Councillor Derbyshire

Seconded By: Councillor Patton

"RESOLVED THAT Council rise from closed session at 8:50 pm with no report and resume regular session." – Carried.

11. BY-LAWS

11.1 By-law No. 07-25, being a by-law to confirm the proceedings of Council

Moved By: Councillor Derbyshire

Seconded By: Councillor Harris

"RESOLVED THAT By-law No. 07-25, being a by-law to confirm the proceedings of the Council of the Village of Newbury be given first, second and third reading this 8 day of April, 2025." – Carried.

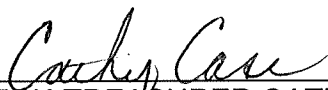
12. ADJOURNMENT

Moved By: Councillor Patton

Seconded By: Councillor Harris

"RESOLVED THAT Council adjourn at 8:50 pm." – Carried.


REEVE DIANE BREWER


CLERK-TREASURER CATHY CASE